Landlord’s name

 Address

 Phone

 Email

 Date:

Tenant’s name:

Tenant’s address:

Dear

**Re Tenancy at the above address:**

This is to to advise your tenancy conditions are in breach because of:

……………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………..…………………………………………

………………………………………………………………………………………………………………………..……………………………………………

………………………………………………………………………………………………………………………………………………………………………

You have 14 days until ....../....../...... to remedy the situation or termination of the tenancy will proceed.
 (Note if rent is more than 3 weeks in arrears immediate remedy is required)

Please contact me if you have any questions.

Yours sincerely

**Important notes**:

1. Tenancy Tribunal can end tenancies if breaches are not remedied in time or if rents are over 3 weeks in arrears.
2. Courts can enforce repayment of tenancy debts
3. Renters who fail to put right breaches do not obtain positive references.
4. Tenancy Tribunal can end tenancies when three “14 day remedy letters” have been sent