

Pre departure Visit

Tenant's name _____

Address _____

Date/ Time _____

____ **Take:** Key _____ Camera _____ Rod for alarms _____ Pen _____ Bond release form _____

____ **Outside** Walls _____ Sheds _____ Rubbish Bins _____ Lawns _____ Grounds _____

____ **Complete Bond Release form**

____ **Kitchen** Floors _____ Walls _____ Blinds _____ Ceiling _____ Cupboards _____ Stove _____ Extractor _____

____ **Living/Dining Rm** Carpets / Vinyl _____ Alarms _____ Walls _____ Ceilings _____ Lights _____

____ **Heaters**

____ **Bedrooms** _____ Alarms _____ Floors _____ Walls _____ Ceilings _____ Lights _____ Blinds _____

____ **Bathroom** Extractor fan _____ Mould _____ Rot _____

____ **Toilet** Leaks _____

____ **Hot water system** Temp _____ Power bills _____

____ **Included Appliances** : Washing Machine _____ Heaters _____ Remotes _____ Fridge _____

____ **Locks**

____ **Doors & Handles**

____ **Key return arrangements**

____ **Phone Number(s) ck**

____ **Income provider Contact ck**

____ **Email ck**

____ **Guarantor Contact ck** Name _____ Address _____ Phone _____

____ Record agreements to remedy any breaches & get signed (Use Back)